

MINUTES OF TOWN OF PACIFIC BOARD MEETING

August 19, 2003 6:00pm Pacific Town Hall

Posted at the Pacific Town Hall, Larry's Speedway Restaurant and outside the office of the Clerk.

Meeting called to order by Acting Chairman Devine at 6:02pm.

Roll Call: Chairman William G. Devine, Supervisor James J. Rager.

Also Present: Treasurer Curtis M. Humphrey, Clerk Ethel A. Smith.

Others Present: Aleta Maloney, James Hall, Sally Jones, Orin Jones, Russ Shaw, Paul Chernack, Michael Matteson, Robert Roth, Randy Rhode, Irma Brockley, Leo Joyce (Ed Kraemer & Sons, Sauk City).

Motion by Devine/Rager to change the order of the agenda to accommodate those present. All in favor.

Cemetery. Russ Shaw presented a list of charges for services at the Pacific cemetery. They were:

Purchase of gravesite	\$175.00 plus \$25.00 perpetual care	..\$200.
Open and close grave.....		\$325.
Urn burial charge.....		\$125.
Cost of vault required for urn burials.....		\$325.
Winter burial, Nov 30 - Mar 30.....	extra.....	\$100.
Burial during weekends and holidays.....	extra.....	\$100.

Cemetery open from 8:00am - 7:00pm

No plastic flowers in cemetery from April 1 through October 1

Motion by Devine/Rager to approve the listed changes and additions.

Russ Shaw requested the following equipment be purchased:

Frost removal kit.....	\$545. + propane tank
Prodger.....	\$ 32.
Hanging waste baskets...approx 6 @ \$18. ea...	\$108.
Two propane tanks.....	\$120.
Shovels.....	
Dumpster.....	\$450.

Motion by Rager/Devine to make these purchases with the dollar amount not to exceed \$1,500. All in favor.

Jim Hall to obtain additional prices for gravel to placed on the cemetery roads.

Motion by Devine/Rager to approve the sale of a gravesite located in the NW 1/8, grave 8, on lot 119. All in favor.

Roads. Parking. Leo Joyce representing Ed Kraemer & Son asked the Board for permission to park equipment along Duck Creek Road when the company replaces the railroad bridge. The Town has vacated this portion of Duck Creek Road where he explained he would be parking equipment. He was given the name of the property owner to contact.

Minutes. Motion by Rager/Devine to approve the minutes of July 15 with the addition of 'Devine stood by the approved minutes' after Randy Rhode's statement.

Ordinance Book. Board recommendation to have Plan Commission review changes to fees concerning the new Land Division Ordinance. Rob Roth has copies of the new ordinances, but will not be handing them out until amendments have been included in the books. A fee of \$7.50 will be charged for anyone requesting a copy.

Develop Policy & Procedure for Rezones, Variance, CSM's, Plats. Rob Roth presented a draft document to be reviewed. Clerk to send copies to Plan Commission members.

Attorney Rich Lehmann's bill of \$4,200. was discussed.

Notice to Adjacent Land Owners. Plan Commission minutes of June 24 include discussion on noticing. Applicant is responsible for providing names, addresses, parcel #'s, and phone #'s. An application form shall be drafted for applicants wishing to request changes in zoning.

Variances Requested by Jeff Weiss and Robert Beckius. The Plan Commission recommended denial of Jeff Weiss' request for a variance. Motion by Devine/Rager to deny his request for a variance. The Plan Commission recommended denial of Robert Beckius' request for a variance. Motion by Devine/Rager to deny his request for a variance.

Carlson Project, Hwy 51/16 & P. Rob Roth reported that there were no longer any issues with the plan. Erosion control was addressed, and there is silt protection in place. Rob has erosion control plan from Tom Pinion. Board asked that Rob draft a letter to Tom Pinion about the timeliness of submittal of plans. There were eight conditions for approval. They would like to see some contact, even in the form of a phone call.

Pride of America Campground. They are in the process of hiring a consultant. Clerk instructed to write a letter to Columbia County Zoning stating that the Town Board of Pacific denies the conditional use request by the Hagens at this time. Adequate plans have not yet been received by the Town for their review. Correspondence from Craig Cawley in opposition to their plans for expansion has been received by Rob Roth.

Richard Preuss. Nothing new to report.

Land Use Survey, Noticing of Adjacent Land Owners, Rezoning in Phases, Lot Design Standards, Occupancy Permits. Chairman Devine gave the Plan Commission a Rural Development Handbook Land Division Planning Guide. He requested feedback soon after a Plan Commission meeting.

Recycling Center. No report.

Pacific School. CESA 5 allocated another \$12,000. to do updates at the school.

Uniform Dwelling Code Inspections. Report of permits issued by Dan Huebner.

Road Inspections. Jim Hall stated the problem with the Valmadrid driveway has been taken care of. He has only one driveway and it has been cleaned up. Some roads in Jake's Borough have received the

final coat. Hillcrest Rd has been seal coated. Horton Rd. and Crawford Rd have been blacktopped.

Power Poles - John Grabin. Mr Grabin had a change of plans and could not attend the Board meeting. His request was to change power poles in road right of way. He will be addressing this issue at a later date.

Rural Insurance. Supervisor Rager met with Curt Walters. Some insurance needs will have to be looked at and updated.

Operator License. Motion by Devine/Rager to approve the request by Stacy Dodge for an Operator's License.

Recorder - Minutes. Clerk stated that her minutes should be recorded as recommended by Rick Statleman from Wisconsin Town's Association. Other Clerks are looking to purchase updated recorders. Clerk Smith showed the Board a digital recorder she was trying out. If this does not meet the needs, it can be returned. The cost is \$149.95. Motion by Rager/Devine for purchase of this recorder if it meets the Clerk's satisfaction.

Correspondence. Hearing on County Highway Dept employee reprimand. Clerk's letter to Art Hoepfner thanking him for his hard work in cleaning up the cemetery (which is now going to be taken care of by the new sexton). Mr Hoepfner agreed to continue mowing the school grounds. Valmadrid Driveway. Land Use Committee Meetings. Clerk to contact City Clerk Marie Moe about noticing the meeting to Aleta Maloney and Mike Matteson. Columbia County Town's Assoc. gathering at Thunder Valley. Steve and Carolyn Aldrich request to rezone their four acres to three single family building lots. Must have application fifteen days before Plan Commission meets. Adjacent land owners will have to be notified. Hearing.

Agenda Items Deadline. Motion by Devine/Rager that all agenda items shall be received by the Clerk two weeks before the next scheduled Town Board meeting to be placed on the agenda.

Accounting. Motion by Rager/Devine to transfer from Money Market at Community Bank \$100,000. to Wisconsin Pooled Fund with check #1004, to pay current bills with checks numbered 8114 through 8135, and to transfer funds from Money Market Acct to Regular checking to cover payment of current bills.

Signed Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town, or School District Moneys that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Bank for transfer of funds or money between accounts maintained by this Municipality at the Bank. This is the Community Bank in Portage.

Signed soldiers grave maintenance with the county, eleven names at \$6.00 each.

Motion by Devine/Rager to adjourn. (9:43pm)

Ethel A. Smith, Clerk

August 19, 2003

